

**Hoosick Falls Central School  
Board of Education Re-Organization Meeting  
Thursday, July 8, 2021**

**Board Members present**

Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, and Bridget Foster. Also present were Patrick Dailey, Superintendent of Schools, Emily Sanders, School Business Administrator and Kate Patire, District Clerk.

**Meeting called to order at 6:51 PM (Public Hearing was prior)**

**1. OPENING OF MEETING**

- 1.1 Pledge of Allegiance
- 1.2 Emergency Exit Review
- 1.3 Attendance

**2. Board Presentations**

**2.1 Paul Baker**

Paul Baker presented:

- we are 8 days into full swing with the project
  - all lights have been removed, along with ceiling tile and grids
  - electricians will work weekend to stay ahead of the ceiling crew
  - Unit Ventilators are being programmed, next week they will start installing
  - Elementary cafeteria stage has been removed
  - Chorus room being worked on
  - 5th and 6th grade science room floor tile removal
  - Garnett here installing data cabling
- Ms. Boisvert thanked Paul Baker and his crew for all they do

**3. Swearing in of Board Members**

**3.1 Swearing in of Board Members by Ms. Patire, District Clerk**

A. Administer the Oath of Faithful Performance in Office to newly elected board members:

- Emily Marpe (7-1-2021 / 6-30-2024)
- Bridget Foster (7-1-2021 / 6-30-2024)

B. Administer the Oath of Faithful Performance in Office to present board members:

- Andrew Beaty (7-01-2019 / 6-30-2022)
- Rachel Boisvert (7-01-2019 / 6-30-2022)
- Joseph Patire (7-01-2019 / 6-30-2022)
- John Helft (7-01-20 / 6-30-23)
- Jackolyn Houghton (7-01-20 / 6-30-23)

**4. Election of Officers**

**4.1 Nomination of President**

A motion to nominate Joseph Patire for President of the Board of Education.

Motion by Rachel Boisvert, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Bridget Foster

Abstain: Joe Patire

Final Resolution: Motion Carries

**4.2 Nomination of Vice President**

A motion to nominate Rachel Boisvert for Vice-President of the Board of Education.

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Abstain: Rachel Boisvert

Final Resolution: Motion Carries

**4.3 Oath of Office to President & Vice-President**

Administer Oath of Faithful Performance in Office to newly elected President and newly elected Vice-President by District Clerk, Ms. Patire.

**4.4 Oath of Office to Superintendent of Schools**

Administer the Oath of Faithful Performance in Office to the Superintendent of Schools, Patrick Dailey by District Clerk, Ms. Patire.

**4.5 Oath of Office to School Business Administrator**

Administer the Oath of Faithful Performance in Office to the School Business Administrator, Emily Sanders, by District Clerk, Ms. Patire.

**5. Appointment of Designations**

**5.1 Official Bank Depository**

A motion to approve the following Designation:

- Official Bank Depository: Pioneer Bank, NYCLASS, and Key Bank

Motion by Joe Patire, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**Hoosick Falls Central School  
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**5.2 Meeting Dates**

a motion to approve the following meeting dates, from June 17, 2021 meeting:

- Thursday @ 6:30 pm \*July 8, 2021 Reorganization Meeting**
- Thursday @ 6:30 pm August 19, 2021 Regular Meeting**
- \*\*Tuesday @ 6:00 pm August 31, 2021 Walk-Thru / Worksession**
- Thursday @ 6:30 pm September 16, 2021 Regular Meeting**
- Thursday @ 6:30 pm October 21, 2021 Regular Meeting**
- Thursday @ 6:30 pm November 18, 2021 Regular Meeting**
- Thursday @ 6:30 pm December 16, 2021 Regular Meeting**
- Thursday @ 6:30 pm January 20, 2022 Regular Meeting**
- Thursday @ 6:30 pm February 17, 2022 Regular Meeting**
- Thursday @ 6:30 pm March 17, 2022 Regular Meeting**
- Thursday @ 6:30 pm \*April 14, 2022 Regular Meeting / Budget Adoption**
- \*\* Tuesday @ 6:00 pm May 10, 2022 Budget Hearing**
- \*\* Tuesday @ 6:30 pm \* May 17, 2022 Regular Meeting**
- Tuesday 9:00 am / 8:00 pm May 17, 2022 Budget Vote**
- Thursday @ 6:30 pm June 16, 2022 Regular Meeting**

**\* Designation of Regular Sessions are the third Thursday of each month with the exception of July 8, April 14, and May 17**

**\*\* Meetings being held on Tuesday: August 31, May 10 and May 17**

Motion by Joe Patire, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**6. Authorizations**

**6.1 Authorizations**

A motion to approve the following Authorizations for the 2021-2022 School Year:

Payroll Certification Officer	Patrick Dailey	
Conference/Workshops Requests	Patrick Dailey	
Petty Cash Funds	Gabrielle Pruso	Julie Lynch
Signatures on Checks	Gabrielle Pruso	Melissa Eddy
	Incoming Board President	
Budget Transfers	Patrick Dailey	
Superintendent to apply for Grants in Aide (State, Federal & Private)	Patrick Dailey	
Surplus/Excess School Supplies & Equipment until next board meeting	Emily Sanders	
Authorization to hire personnel until next regular board meeting	Patrick Dailey	

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**7. Official Undertakings**

**7.1 Board Clerk Appointment**

A motion to approve the appointment of Kathleen Patire as District Clerk effective July 1, 2021 through June 30, 2022.

Motion by Jackie Houghton, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Bridget Foster

Abstain: Joe Patire

Final Resolution: Motion Carries

**7.2 Chief Election Inspector**

A motion to approve the Appointment of Kathleen Patire as the Chairperson of the Annual and Special District Meetings and as the Chief Election Inspector effective July 1, 2021 through June 30, 2022.

Motion by John Helft, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Bridget Foster

Abstain: Joe Patire

Final Resolution: Motion Carries

**7.3 Oath of Performance - District Clerk**

Administer the Oath of Faithful Performance in Office to District Clerk, Kathleen Patire by Superintendent of Schools Patrick Dailey.

**7.4 Bonded Employees**

A motion to approve the following Official Undertakings (Bonds):

(The following positions require each individual to be bonded for \$1,000,000.)

- School Business Administrator - Emily Sanders
- District Treasurer & District Tax Collector - Gabrielle Pruso
- Deputy Tax Collector - Melissa Eddy
- Deputy Tax Collector - Patricia Stefanovich
- District Deputy Treasurer (SED Law 1720) - Melissa Eddy
- School Lunch Manager - Kenneth Fleming
- Extra-Classroom Auditor - Julie Lynch

(Remaining District employees are bonded at \$100,000 per employee.)

Motion by Joe Patire, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**7.5 Oath of Performance - Bonded Employees**

Oath of Faithful Performance in Office to the Bonded Employees to be administered by District Clerk, Kathleen Patire. For those absent, the oath will be administered at a later date.

**8. Other Items**

**8.1 Polices / Code of Ethics 21-22 school year**

A motion to re-adopt the Policies and Code of Ethics for the Hoosick Falls Central School District for the 2021-2022 school year. (Policies can be found on the school website at [www.hoosickfallscsd.org](http://www.hoosickfallscsd.org)).

Motion by Jackie Houghton, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**8.2 Mileage Reimbursement**

A motion to approve the Mileage Reimbursement at the current IRS rate. (Currently at \$0.56 per mile.)

Motion by Joe Patire, second by Bridget Foster.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**8.3 Legal Newspapers**

A motion to approve the Legal Newspapers for the 2021-2022 school year as follows:

- The Eastwick Press
- The Eagle Newspaper

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**9. BOARD FORUM / DISCUSSION**

**9.1 Comments from Board Members**

-John Helft: thanked Rachel Boisvert for her two years as Board President, with some huge milestones during that time

**10. BOARD PRESENTATIONS**

10.1 None

**11. BOARD PRESIDENT'S REPORT**

**11.1 Comments from Board President**

Rachel Boisvert: extended her gratitude, congratulated Joe and thanked everyone on the board for their service and time.

**12. PUBLIC COMMENT SESSION**

12.1 Public Comments on Agenda Items Only (NO executive session topics and may be limited to 3 minutes.)

Started @ 7:27 PM

-Alex Brooks from Eastwick asked Rachel how long she has served as President

Ended @ 7:28 PM

**13. APPROVAL OF MINUTES**

13.1 Board Minutes - June 17, 2021 Regular Meeting

A motion to approve the minutes of June 17, 2021 Regular Meeting

Motion by Joe Patire, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**14. SUPERINTENDENT'S REPORT**

14.1 Comments from Superintendent

Pat Dailey:

-we already reviewed budget and stimulus info

-project update was given by Paul Baker, he covered a lot

- supply chain has changed a few things with project timing on install

-16 new teacher positions , 14 have been hired for. UPK on hold b/c we have not received grant info yet

- summer school and summer curriculum underway

- working on middle school report cards, non-academic initiative

- Graduation went well

- Rob Allen's video of band performance he put together for 2020-21 SY

**15. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

15.1 Comments from School Business Administrator

Emily Sanders:

-knee deep in capital project, in process of making payments. Bond notes will be taken out to do so, take us through this school year and into next spring.

**16. ADMINISTRATOR'S REPORT**

-None

**17. NEW BOARD ACTIONS - LEAVES / RESIGNATIONS**

Kim Brownell - Resignation

A motion to accept the letter of resignation from Kim Brownell, 7-12 ELA Teacher, effective June 30, 2021.

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

17.2 Michael Steen - Termination

A motion to approve the termination of employment for Michael Steen, Custodial Worker, effective June 14, 2021.

Motion by Joe Patire, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries



**18. NEW BOARD ACTIONS - APPOINTMENTS**

**18.1 Approval of Appointment Items by Consent Vote**

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote. • A motion to approve by Consent Vote, items #18.2 through #18.12.

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**18.2 Annual Appointments**

to approve the following appointments: (These appointments are required and will be overseen by the Superintendent.)

Extra-Class Treasurer	Gabrielle Pruso	
Prize Account Treasurer	Gabrielle Pruso	
Attendance	Joellen Stevens	Gr UPK-4
	Jane Whitman	Gr 5 - 12
Physician Services	Twin Rivers Medical	
Employee Health Appraisal Proc.	Twin Rivers Medical	
Pupil Health Appraisal Proc.	Twin Rivers Medical	
Sports Physicals	Twin Rivers Medical	
Optional Smoking Cessation Clinic	Twin Rivers Medical	
Purchasing Agent	Emily Sanders	
Election Clerks	Carolyn Bornt	Betty Graney
	Eleanor Tracy	Judy VanDerKar
	Margaret O'Malley	Pam Cottrell
Independent Internal Auditor	Wolffe Advisory	
Asbestos Designee (LEA)	Paul Baker	
Records Access Officer	Patrick Dailey	
Records Management Officer	Emily Sanders	
Liaison for Homeless Children & Youth	Kristin Philpott	
Director of Physical Education K-12	Michael Hall	

Title IX Compliance Officer K-12	Patrick Dailey
Title IX Coordinator K-12	Sarah Fleming
Section 504 Compliance Officer K-12	Patrick Dailey
Section 504 Coordinator K-12	Kristin Philpott
Bond Counsel	Orrick, Herrington & Sutcliffe
RCG Workers' Compensation Designee for Board of Directors	Emily Sanders
HIPPA Compliance Officer	Emily Sanders
Data Protection Officer	David Breese
Chief Emergency Officer	Patrick Dailey

District wide Safety Team:

- Patrick Dailey, Superintendent
- Emily Sanders, School Business Administrator
- Kristin Philpott, Director of Special Education
- Deputy Adrian Moran, School Resource Officer
- Jessica Etien, School Counselor
- Eliza Bouplon, PTA member and Teacher
- Jane Conte, Nurse
- Rachel Boisvert, Board President
- Joe Patire, Board Member

Substitute Caller:

- Caller: Patricia Stefanovich
- Substitute: Emily Colegrove
- Back up substitute: Kathleen Patire

Claims Auditor	Julie Lynch
Deputy Claims Auditor	Emily Colegrove
Tax Collector	Gabrielle Pruso
Deputy Tax Collector	Melissa Eddy
Deputy Tax Collector	Patricia Stefanovich
Extra Classroom Auditor	Julie Lynch
Deputy Classroom Auditor	Emily Colegrove
Website Coordinator	Brian Bushner
Records Clerk	Emily Colegrove

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

### 18.3 Nicole Mahoney

to amend the appointment for Nicole Mahoney:

Whereas, Nicole Mahoney was appointed to a four year probationary position of 7-12 Assistant Principal on July 1, 2019; and

Whereas, prior to the appointment of Nicole Mahoney to the four year probationary position of 7-12 Assistant Principal the Board of Education had appointed individuals to the probationary position of UPK-12 Assistant Principal; and

Whereas, the four year probationary appointment of Nicole Mahoney to the 7-12 Assistant Principal position shall terminate on June 30, 2023; and

Whereas, the duties of the 7-12 Assistant Principal position and those of the UPK-12 Assistant Principal position are both similar in nature and encompass the same breadth of responsibilities.

NOW, THEREFORE, IT IS:

RESOLVED, that Nicole Mahoney is hereby appointed nunc pro tunc to the probationary position of UPK -12 Assistant Principal effective July 1, 2019; and it is further,

RESOLVED, that the probationary appointment to the UPK – 12 Assistant Principal position for Nicole Mahoney shall end on June 30, 2023.

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

18.4 Grade Level & Subject Coordinators  
to approve the following Grade Level and Subject coordinators for the 2021-2022 school year  
per the HFTA contract:

Grade Level & Subject  
Coordinators

Elementary:

Kindergarten / UPK	Lori Burdo
First Grade	Ann-Marie Glover
Second Grade	Myssi Gardner
Third Grade	Amanda Corson
Fourth Grade	Lindsay Nash
Fifth Grade	Chris Zakrewski
Sixth Grade	Traci Friel
Special Education	Michelle Kane
AIS	Jennifer Mitchell

High School:

Seventh Grade	Chris Farley
Eighth Grade	Christina Stebbins
Library Services UPK-12	Martha von Schilgen
Middle School SPED	Kelli Grennan
Student Services	Corie Rushman
Music K-12	Melissa Zimmermann
Art K-12	Robert Viera
Phys Ed & Health	Landon Nelson
Tech & Business	Ted Drew
Foreign Language	Amy Graziane
Science	Brian VanArsdale
Social Studies	Sarah Kreiger
English	Lynda Huba
Math	Tim Ossont
HS Special Education	John MacDonald

Motion by John Helft, second by Joe Patire.

Final Resolution: Motion Carries

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

**18.5 Summer Hours - 10 Month Employees**

to approve the following 10 month employees for additional summer hours per contract and as needed:

- to approve Jenna Libecchi Guidance Counselor, for a maximum of 20 days at 6 hours per day effective July 1, 2021 through August 31, 2021 at a rate of \$35.88 per hour.
- to approve Leann Victor, Guidance Counselor, for a maximum of 20 days at 6 hours per day effective June 28, 2021 through August 31, 2021 at a rate of \$44.47 per hour for June 2021 and \$46.69 per hour for July and August 2021.
- to approve Jennifer Berry, Guidance Counselor, for a maximum of 20 days at 6 hours per day effective June 28, 2021 through August 31, 2021 at a rate of \$41.01 per hour for June 2021 and \$43.32 per hour for July and August 2021.
- to approve Kailee Whalen, Guidance Counselor, for a maximum of 20 days at 6 hours per day effective June 28, 2021 through August 31, 2021 at a rate of \$38.18 per hour for June 2021 and \$40.17 per hour for July and August 2021.
- to approve Lisa Bundrick, Counselor, for a maximum of 20 days at 6 hours per day effective June 28, 2021 through August 31, 2021 at a rate of \$51.08 per hour for June 2021 and \$53.76 per hour for July and August 2021.
- to approve Kristin Philpott, Director of Special Education, for a maximum of 20 days at 6 hours per day effective June 28, 2021 through August 31, 2021 at a rate of \$77.80 per hour for June 2021 and \$80.52 per hour for July and August 2021.
- to approve Nicole Mahoney, High School Assistant Principal, for a maximum of 20 days at 6 hours per day effective June 28, 2021 through August 31, 2021 at a rate of \$61.08 per hour for June and \$63.22 per hour for July and August 2021.
- to approve the additional summer hours for Joellen Stevens, Typist, for a maximum of 5 days effective June 28, 2021 through August 31, 2021 at a rate of \$17.05 per hour for June 2020 and \$17.75 per hour for July and August 2021.
- to approve Kenneth Fleming, School Lunch Manager, for a maximum of 90 hours effective July 1, 2021 through August 31, 2021, at a rate of \$52.86 per hour.
- to approve the additional summer hours for Karen Hemeon, Typist, for a maximum of 5 days effective July 1, 2021 through August 31, 2021 at a rate of \$25.02 per hour.

- to approve the additional summer hours for Jane Whitman, Typist, for a maximum of 5 days effective July 1, 2021 through August 31, 2021 at a rate of \$23.83 per hour.
- to approve the additional summer hours for Colleen Viera, Typist, for a maximum of 20 days effective June 28, 2021 through August 31, 2021 at a rate of \$17.05 per hour for June 2021 and \$17.75 per hour for July and August 2021.
- to approve the additional summer hours for Julie Lynch, Typist, for a maximum of 20 days effective June 28, 2021 through August 31, 2021 at a rate of \$18.51 per hour for June 2021 and \$19.60 per hour for July and August 2021.
- to approve the appointment of the following to be the DASA (Dignity For All Students Act) Coordinators:
  - o K – 6 Jessica Etien
  - o 7 – 12 Corie Rushman

Motion by John Helft, second by Joe Patire.

Final Resolution: Motion Carries

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

### 18.6 Summer Curriculum 2021

to approve the following 2021 Summer Curriculum appointments at \$49 per hour for 6 hours per day:

First Name	Last Name	Days Approved
Tyler	Rondeau	3
Brandon	Trinkle	3
Linda	Webber	3
Christopher	Nelson	3
Ashley	Fragaso	3
Jenna	Libecci	3
Kaitlyn	George	3
Anna Rita	DeNitto	3
Rose	Kalbfliesh	3
New Hire - UPK		3
New Hire - EL Sped Life Skills		3
Angelique	Wright	3
New Hire - English (7th)		3
Erin	Jarosz	3
Ashley	St. Onge	3
John	MacDonald	2
Rebecca	Winn	3
Maurica	Manning	3
Martha	von Schilgen	3
Desirae	Collins	3

Pam	Fricke	3
Amy	Graziane	3
Peggy	Sharkey	3
Angelique	Wright	3
Pam	Fricke	2
Amy	Graziane	2
Peggy	Sharkey	2
Angelique	Wright	2
Andrea	Bearor	3
Traci	Friel	3
Vicki	MaLossi	3
Craig	Burdo	3
Tiffany	Grant	2
Vicki	MaLossi	2
Kelli	Grennan	2
NEW	NEW	2
Christina	Stebbins	2
Chris	Farley	1
Jenny	O'Connor	1
Kailee	Whalen	1
Lisa	Ferrannini	1
Ted	Drew	2
Eamonn	DeGraaf	2
Kaylee	Weaver	2
Carli	Ward	2
Lori	Burdo	2
Tiffany	Stratton	2
Kiersten	Lamphere	2
Mark	Marquart	2
John	Jennings	2
Holly	Grogan	2
Chris	Zakrzewski	2
Tiffany	Grant	2
Matt	Seymour	2
Melissa	Zimmerman	2
Melissa	Zimmerman	3
Eamonn	DeGraaf	2
Ted	Drew	2
Holly	Cary	2
Dorothy	Argus-Tyler	2
Kerry	Branigan	2
Chris	Marsh	2
Amy	Ferullo	2
Heather	Schmidt	2
Sarah	Bushey	2
UPK	NEW	2
Sarah	Bushey	2
Lori	Burdo	2
Stacey	Falova	4
Kiersten	Lamphere	2
Ann-Marie	Glover	2
Mark	Marquart	2
Kristen	Sorel	2
Kailee	Weaver	2

Myssi	Gardner	2
Suanne	McLenithen	2
Karen	Nevins	2
Margaret	Stevens	2
Brownell	Katie	2
Carli	Ward	2
TRAIN		2
TRAIN		2
Tiffany	Grant	4
Holly	Grogan	4
Jenny	O'Connor	4
Chris	Zakrzewski	4
Matthew	Seymour	4
Andrea	Bearor	4
Craig	Burdo	4
Traci	Friel	4
Vicki	Malossi-Perry	4
Nola	Dwyer	4
NEW	ELA	4
Chris	Farley	4
James	Lynch	4
Gina	Harrison	4
Kelli	Grennan	4
Tara	Antolick	4
Christina	Stebbins	4
Heather	Schmidt	4
Pam	Frickie	4
Angelique	Wright	4
Amy	Graziane	4
Melissa	Zimmerman	4
Desire	Collins	4
Sarah	Fleming	4
Nicole	Mahoney	4
Kaitlyn	George	4
Kailee	Whalen	4
Christopher	Nelson	4
Amy	Ferullo	4
NEW	COUNSELOR	4
Kerry	Branigan	4
Jon	Milliman	4
Rebecca	Winn	4
Ryan	Hand	4
Chelsea	Stevens	4
		330

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries



18.7 Extra-Curricular Coaches 21-22 Fall Season

to approve the appointment of extra-curricular coaches for the 2021-22 school year for the FALL Season only as written per HFTA Contract and MOA as follows: (#=step)

2021-22 Fall Coaches:

Cross Country:

- John MacDonald, Varsity Coach (3)
- Kelli Grennan, Assistant Coach (2)

Field Hockey:

- Denise Campbell, Head Coach (3)
- Traci Friel, JV Coach (3)
- Ashley St. Onge, Modified Coach (1)

Football:

- Eamonn DeGraaf, Co-Head Coach (3)
- Chris Fleming, Co-Head Coach (3)
- Mark Hackett, Assistant Coach (2)
- Ted Drew, Modified Coach (3)
- Mike Lilac, Modified Coach (3)

Golf:

- James Lynch, Varsity Coach (3)

Soccer (boys):

- Tim Ossont, Varsity Coach (3)
- no team JV Coach
- Jacob Trinkle, Modified Coach (3)

Soccer (girls):

- Tom Husser, Varsity Coach (3)
- Sara Kreiger, JV Coach (3)
- Desirae Collins, Modified Coach (1)
- Maurica Manning, Assistant Coach (3)

NYS Coaching Class Instructor - Chris Marsh

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**18.8 Aaron J. Lawrence - Custodian**

to approve the appointment of Aaron J. Lawrence, as Custodian, 12 month position, 8 hours, effective July 12, 2021 at a Step 1, at a rate of \$17.75 an hour. Pending clearance with NYSED. (Vice: Robert St. Hilaire).

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**18.9 Margaret Sharkey - ELL Liaison**

to approve the appointment of Margaret Sharkey as the ELL Liaison for the 2021-2022 school year at a rate as per HFTA MOA.

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**18.10 Angelique Wright - Spanish Teacher**

to approve the appointment of Angelique Wright, Spanish Teacher, to a 3-year probationary appointment, effective July 1, 2021, at a Step Y, with a salary of \$90,842. Ms. Wright has been cleared with NYSED. (New)

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**18.11 Adam Cabana - ELA Teacher**

to approve the appointment of Adam Cabana, ELA Teacher, Grades 7-12, to a 4-year probationary appointment, effective July 1, 2021, at a Step A, with a salary of \$46,642. Mr. Cabana has been cleared with NYSED. (Vice: Kim Brownell)

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**18.12 Summer School 2021**

to approve the following appointments for Summer School 2021:

- Amy Ferullo – as a Substitute Teacher

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**19. NEW BOARD ACTIONS - MISCELLANEOUS**

**19.1 Cell Phone Stipends**

A motion to approve the following for the 2021-2022 school year Cell Phone/Smart Phone stipend as per Board Policy #8332, not to exceed \$1,200 per person:

- Paul Baker
- David Breese
- Patrick Dailey
- Sarah Fleming
- Michael Hall
- Tom Husser
- Nicole Mahoney
- Amy Netti
- Kristin Philpott
- Emily Sanders
- Joe Steller
- Patricia Stefanovich
- Kate Patire
- Jane Conte
- Shannon DeLuca

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Bridget Foster

Abstain: Joe Patire

Final Resolution: Motion Carries

**19.2 Approval of Miscellaneous Items by Consent Vote**

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #19.3 through #19.12.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**19.3 Excess Computers**

to approve the excess computers per the attached list.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**19.4 First Reading of Board Policies**

to approve the first reading on the following policies:

0100, Non-Discrimination and Equal Opportunity

100-R, NON-DISCRIMINATION AND EQUAL OPPORTUNITY REGULATION

0115, Student Harassment and Bullying Prevention and Intervention

115-R, STUDENT HARASSMENT AND BULLYING PREVENTION AND INTERVENTION REGULATION

8130, School Safety Plans and Teams

8131, Pandemic Planning

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

#### 19.5 Legal Counsel

to approve William Ryan, Esq. of Tabner, Ryan & Keniry, LLP, Albany, NY as Legal Counsel for the period of July 1, 2021 through June 30, 2022 at the rate of \$145 per hour.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

#### 19.6 Committee on Special Education (CSE)

to approve the following Committee on Special Education (CSE) appointments:

For each child with a disability or child suspected of having a disability, the District Administrators shall ensure that the following members are in attendance:

- The parents or person in parental relationship to the student;
- Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- Not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;
- A school psychologist. The following people are hereby deemed eligible to serve in this capacity: Jessica Etien and Corie Rushman.
- A representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district. The following people are hereby deemed eligible to serve in this capacity: Kristin Philpott, Amy Netti, Sarah Fleming, Michael Hall and Nicole Mahoney.
- An individual who can interpret the instructional implications of evaluation results. Such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student.
- A school physician, if specifically requested in writing by the parent of the student or by a member of the school. Twin Rivers Medical will serve as School Physician member;
- An additional parent member of a student with a disability residing in the school district or a neighboring school district. The following person is deemed eligible to serve in this capacity: Nancy Haynes.

- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate and
- If appropriate the student.

In addition, the Board hereby appoints Kristin Philpott, Jessica Etien & Corie Rushman to serve as Committee Chair.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

### 19.7 Subcommittee on Special Education (CSE)

to approve the following Subcommittee on Special Education (CSE) appointments:

For each child with a disability or child suspected of having a disability, the District Administrators shall ensure that the following members are in attendance:

- The parents or person in parental relationship to the student;
- Not less than one regular education teacher of the student whenever the student is or may be participating in the regular education environment;
- Not less than one special education teacher of the student, or, if appropriate, not less than one special education provider of the student;
- A representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of resources of the school district. The following people are hereby deemed eligible to serve in this capacity: Kristin Philpott, Amy Netti, Sara Fleming, Michael Hall and Nicole Mahoney; and those who may also fulfill the requirements of item 3 and item 5.
- A school psychologist, whenever a new psychological evaluation is reviewed or a change to a program option with a more intensive staff/student ratio. The following people are hereby deemed eligible to serve in this capacity: Jessica Etien and Corie Rushman.
- An individual who can interpret the instructional implications of evaluation results.
- Other persons having knowledge or special expertise regarding the student, including related services personnel as appropriate, as the school district or the parent(s) shall designate and
- If appropriate the student.

In addition, the Board hereby appoints Kristin Philpott, Jessica Etien & Corie Rushman to serve as Committee Chair.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

### 19.8 Committee on Preschool Special Education (CPSE)

to approve the following Committee on Preschool Special Education (CPSE) appointments:

For each preschool child with a disability or child suspected of having a disability, the District Administrators shall ensure that the following members are in attendance:

- The parents or person in parental relationship to the student;
- Not less than one regular education teacher of the child whenever the child is or may be participating in the regular education environment;
- Not less than one special education teacher of the child, or, if appropriate, not less than one special education provider of the child;
- A representative of the school district who is qualified to provide or supervise special education and who is knowledgeable about the general education curriculum and the availability of preschool special education programs and services and other resources of the school district and the municipality. The representative of the school district shall serve as the chairperson of the committee. The following people are hereby deemed eligible to serve in this capacity: Kristin Philpott, Amy Netti, Sarah Fleming and Jessica Etien.
- An additional parent member of a child with a disability residing in the school district or a neighboring school district.
- An individual who can interpret the instructional implications of evaluation results, provided that such individual may also be the individual appointed as the regular education teacher, the special education teacher or special education provider, the school psychologist, the representative of the school district or a person having knowledge or special expertise regarding the student.
- Other persons having knowledge of special expertise regarding the child, including related services personnel as appropriate, as the school district or the parents shall designate.
- For a child in transition from early intervention programs and services the appropriate professional designated by the agency that has been charged with the responsibility for the preschool child; and
- A representative of the municipality of the preschool child's residence.

In addition, the Board hereby appoints Kristin Philpott and Jessica Etien to serve as Committee Coordinator.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**19.9 Contractual Agreements**

to approve the following contractual agreements for the 2019 summer and the 2019-2020 school year:

- to approve the contract for Stephanie Hover for Occupational Therapy Services for the period of July 1, 2021 through June 30, 2022 at a rate of \$73 per hour.
- to approve the contract for Stephanie Hover for Occupational Therapy Services for the period of July 1, 2021 through June 30, 2022 at a rate of \$90 per hour to provide special education services off campus
- to approve the contract for Hilary Ferris for Occupational Therapy Assistant Services for the period of July 1, 2021 through June 30, 2022 at a rate of \$38 per hour.
- to approve the contract for Hilary Ferris for Occupational Therapy Assistant Services for the period of July 1, 2021 through June 30, 2022 at a rate of \$45 per hour to provide special education services off campus.
- to approve the contract for Jessica Takacs for Physical Therapy Services for the period of July 1, 2021 through June 30, 2022 at a rate of \$63 per hour.
- to approve the contract for Jessica Takacs for Physical Therapy Services for the period of July 1, 2021 through June 30, 2022 at a rate of \$90 per hour to provide special education services off campus.
- to approve the contract for Linda O'Brien for Wilson Reading Services for the period of July 1, 2021 through August 30, 2021 at a rate of \$85 per hour for 8 hours per week.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries



**19.10 Claims Auditors Checklist**

to accept the Claims Auditors Checklist as attached.

Warrant #	Fund	Check #
114	Prize	1633 to 1639
115	Prize	1640
116	General	16450 to 16520
116	Capital	126
116	Federal	522 to 524
116	Trust & Agency	2597 to 2601
116	Cafeteria	1626 to 1632
117	Prize	1641
118	Cafeteria	1633 to 1639
118	Trust & Agency	2602 to 2603
118	Capital	127 to 130
118	General	16521 to 16557
1	School Lunch	1650
1	General	17032 to 17034

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**19.11 Excess Textbooks**

to approve to excess expired library books per the attached list.

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

19.12 Handle with Care Training  
to approve the appointment of the following Teachers and Faculty members for Handle with

Care Training for the 2021-22 school year:

Ryan Hand

Lisa Bundrick

Nola Dwyer

Tami Duket

Chelsea Stevens

Kailee Whalen

Matt Setmour

Merideth Bushner

Corie Rushman

Kristin Philpott

Jenna Libecci

Katelyn George

Kelli Grenann

New SPED Teacher (TBD)

Motion by Jackie Houghton, second by Emily Marpe.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

## **20. COMMITTEES**

20.1 Facilities Green: J Helft, Chair; A Beaty, J Patire

John Helft - expansion tanks that were installed operating @ 25-30 PSI vs. the 60 PSI it was.

Band room looks 3x's the size. Chorus room getting ready to have new floor put in.

Emily Sanders - alarms are on the new unit ventilators, if something is to happen in the future we will be notified

Pat Dailey - explained the new chorus room set up, with risers

20.2 Audit Committee: J Patire, Chair; , R Boisvert, A Beaty

-Need to choose a date to meet

20.3 Policy Committee: J Houghton; Chair, E Marpe, B Foster

-Nothing right now

**21. BOARD CORRESPONDENCE**

-None

**22. CSE RECOMMENDATIONS**

22.1 CSE Services Report

A motion to approve appropriate Special Education Programs and services to be provided to students with disabilities as recommended by the Committee on Special Education.

-CSE Services Board Report July 2021

Motion by Jackie Houghton, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**23. 2nd PUBLIC COMMENT SESSION**

23.1 Public Comments on Agenda Items only. (NO executive session topics and may be limited to 3 minutes.)

Started @ 8:14 PM

-none

Ended @ 8:14 PM

**24. BOARD FORUM**

24.1 Comments from Board Members

-None

**25. UPCOMING MEETING DATES**

25.1 Subsequent Meeting Dates

- The Board of Education will hold its' Regular Meeting on August 19, 2021 @ 6:30 PM

- The Board of Education will hold a Retreat on August 21, 2021

- The Board of Education will conduct the Walk-thru / Work session on August 31, 2021 @ 6:00 PM

**26. EXECUTIVE SESSION**

26.1 Go into Executive Session

A motion to go into Executive Session at 8:15PM we invite Mr. Dailey to discuss specific personnel.

Motion by John Helft, second by Joe Patire.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

26.2 Return to Regular Session

A motion to return to Regular Session at 9:05 PM.

Motion by Joe Patire, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**27. CLOSING OF MEETING**

27.1 Adjournment

Motion to adjourn the meeting at 9:07 PM.

Motion by Andy Beaty, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries