

**Meeting called to order at 6:28 PM**

**Board members present**

Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster. Also present were Patrick Dailey, Superintendent of Schools, Emily Sanders, School Business Administrator and Kate Patire, District Clerk.

**1. OPENING OF MEETING**

- 1.1 Pledge of Allegiance
- 1.2 Attendance
- 1.3 Emergency Exit Review

**2. BOARD PRESENTATIONS**

**2.1 Tenure Recognition**

-Recognized Maurica Manning Teacher of Special Education, K-6, effective September 19, 2021 in the tenure area of Special Education. BOE approved at May 18, 2021 meeting.

**2.2 External Audit by Bonadio & Co., LLP**

- Annual audit HFCS received an "unmodified opinion"; which is the highest level you can receive
- Audit of Federal awards "unmodified opinion"
- Extra classroom funds "unmodified opinion"

**2.3 External Audit**

A motion to accept the 2020-2021 Independent Audit Report conducted by Bonadio & Co., LLP for the fiscal period of July 1, 2020 through June 30, 2021.

Motion by Andy Beaty, second by Rachel Boisvert.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

### **3. BOARD FORUM / DISCUSSION**

#### 3.1 Board Member Comments

Rachel Boisvert: Tomorrow, 9/17 is our senior football night and Ron Jones night and 10/14 senior night for soccer. Exciting times for our seniors.

John Helft: Thank you to those in the audience wearing a mask

Jackie Houghton: Thank you to Patrick and Emily Sanders for a job well done on our school audit

### **4. BOARD PRESIDENT'S REPORT**

#### 4.1 Comments from Board President

Joe Patire:

- Thank you to our parents and students going through all of this. We recognize it's a hard time and we thank you for following guidelines put in place for the safety of our students
- Thank you to Paul Baker and his team for getting the building ready in time for students to return
- Thank you to our teachers and staff on a successful opening to this school year

### **5. PUBLIC COMMENT SESSION**

5.1 Public Comments on Agenda Items Only (NO executive session topics and may be limited to 3 minutes.)

Started @ 6:59 PM

- A taxpayer had a question, will there be a parking lot going in on a vacant lot behind his property? There is a fence being installed and what is the liability involved?

-Mr. Dailey explained there is no parking lot going in and took the taxpayers name/contact information and will follow up on fence.

- A parent asked for clarification on the locking of bathrooms that happened in high school yesterday?

-Mr. Dailey explained it was student vandalism that caused closure of the one bathrooms and students were redirected to use other available bathrooms in the building

- A parent asked if will there be communication from athletic department to team players about vaccination cards.

-Mr. Dailey is going to speak to AD /coaches

Ended @ 7:06 PM

**6. APPROVAL OF MINUTES**

6.1 August 19, 2021 Regular Meeting

A motion to approve the minutes of August 19, 2021 Regular Board Meeting.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

6.2 August 31, 2021 Walk-Thru

A motion to approve the minutes of August 31, 2021 Walk-Thru.

Motion by Andy Beaty, second by Jackie Houghton.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**7. SUPERINTENDENT'S REPORT**

7.1 Comments from Superintendent

Mr. Dailey spoke about:

- Building project and opening, some items, doors and cabinets, are on backorder with supply chain
- Vandalism in a high school bathroom
- Busy start to the school year with 25 new hires
- COVID testing, administered 450 tests to sports teams, we have had 3 positive cases
- Field Trips will be based on allowing social distancing guidelines
- We have paused clubs, until 10/1, will revisit at that time

**8. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

8.1 Comments from School Business Administrator

Emily Sanders spoke:

- Audit report that we just covered is due to state by 10/15/21
- The Ed Data services BOE approved has had a savings of \$55,000 already
- Thanked Paul and his team for their efforts in having the building ready for students to come back

**9. ADMINISTRATOR'S REPORT**

9.1 Administrator's Reports

-None

**10. NEW BOARD ACTIONS - LEAVES / RESIGNATIONS**

10.1 William Shiland - Leave of absence

A motion to approve the unpaid leave of absence for William J. Shiland Jr., Bus Driver, effective September 20, 2021 through October 1, 2021.

Motion by John Helft, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

10.2 Jessica Nelson - Leave of Absence

A motion to approve the paid leave of absence for Jessica Nelson, Teacher of Mathematics, on or about October 29, 2021 through on or about December 10, 2021 and an unpaid FMLA leave of absence on or about December 11, 2021 through on or about January 24, 2022.

Motion by John Helft, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

10.3 Kristen Philpotts - Leave of Absence

A motion to approve the unpaid FMLA leave of absence for Kristen Philpotts, Teacher of Special Education, on or about October 8, 2021 through on or about January 20, 2022.

Motion by John Helft, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

10.4 Amy L. Gifford - Teacher Aide

A motion to accept the resignation of Amy L. Gifford, as a Teacher Aide, effective September 10, 2021.

Motion by John Helft, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

10.5 Landon Nelson

A motion to approve the paid parental leave for Landon Nelson, Teacher of Physical Education, effective on or about October 29, 2021 through on or about November 12, 2021.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11. NEW BOARD ACTIONS - APPOINTMENTS**

11.1 Approval of Appointments

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote. • A motion to approve by Consent Vote, items #11.2 through #11.14.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.2 Martha Coon - Food Service Helper**

to approve the increase in appointment of Martha Coon from 5.5 hours per day food service helper, to 6 hours per day food service helper, effective September 7, 2021.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.3 Ellen Baker - School Bus Driver**

to approve the increase in appointment of Ellen Baker from 6.75 hours per day school bus driver, to 7.75 hours per day school bus driver effective September 14, 2021.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.4 Brianna Elwell - Teacher Aide**

to approve the appointment of Briana Elwell as a teacher aide / school bus attendant, 6.5 hours per day effective September 16, 2021 at a rate of \$15.25 per hour, contingent on NYSED clearance. (New Position)

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.5 Janette Moseley- Substitute Nurse (LPN)**

to approve the appointment of Janette Moseley, as a Substitute Nurse (LPN) effective September 1, 2021, at a rate of \$26.84 per hour, Ms. Moseley has been cleared by NYSED.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.6 Patricia Jelley - Teaching Assistant**

to approve the decrease in appointment of Patricia Jelley from 6.83 hours per day teaching assistant, to 6.5 hours per day teaching assistant, effective September 9, 2021.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.7 Sierra Funck - Teacher Aide**

to approve the appointment of Sierra Funck as a teacher aide / school bus attendant, 6.5 hours per day effective September 20, 2021 at a rate of \$15.25 per hour, contingent on NYSED clearance. (New Position)

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.8 Teri Yager - Teacher Aide**

to approve the appointment of Teri Yager as a teacher aide / school bus attendant, 6.5 hours per day effective September 27, 2021 at a rate of \$15.25 per hour, contingent on NYSED clearance. (New Position)

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.9 Extra-Curricular 2021-2022

a motion to approve the appointment of the following extra-curricular for the 2021-22 school year per the HFTA contract as follows:

**Lunch Duty:**

Jennifer Billera

Lauren Brown

Tim Ossont

**Lunch Detention:**

Gina Harrison (Middle School)

John Jennings (HS 6th period)

Desirae Coillins (HS 5th period)

**Tutoring (Medical & Discipline):**

Myssi Gardner

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.10 Volunteers - 2021-22 school year

to approve the following Volunteers for the 2021-22 school year:

-Greg Fox (Basketball)

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.11 Amy L. Gifford - Teaching Assistant

to approve the appointment of Amy L. Gifford as a Teaching Assistant, effective September 11, 2021, at a step 1 rate of \$17.75 an hour.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries



**11.12 Alexandra Wolfe - Substitute**

to approve the appointment of Alexandra Wolfe as a Non-Certified Substitute Teacher with a BA, at a rate of \$100.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant at a rate of \$12.50 per hour, effective September 13, 2021, contingent on NYSED clearance.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.13 Katrina Driscoll-Hastings - Substitute**

to approve the appointment of Katrina Driscoll-Hastings as a Non-Certified Substitute Teacher with a BA, at a rate of \$100.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant at a rate of \$12.50 per hour, effective September 15, 2021, contingent on NYSED clearance.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.14 Marie Bushey - Substitute**

to approve the appointment of Marie Bushey as a Non-Certified Substitute Teacher without a BA, at a rate of \$82.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant at a rate of \$12.50 per hour, effective September 17, 2021, contingent on NYSED clearance.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12. NEW BOARD ACTIONS - MISCELLANEOUS**

12.1 Approval of Miscellaneous Items by Consent Vote

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #12.2 through #12.8.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.2 Claims Auditors Checklist

to accept the Claims Auditors Checklist as attached.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.3 Budget Transfers

to accept the Budget Transfers for July and August as attached.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.4 Budget and Revenue Status Reports

to accept the July 2021 Budget status and Revenue status reports for all funds.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.5 Treasurer's Reports**

to approve the Treasurer's Reports for July 2021.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.6 First Reading on Policies**

to approve the first reading of the following policies:

**8505, "Charging" school meals and prohibition against shaming**

**8110, School Building safety**

**8220, Buildings and grounds maintenance and inspection**

Motion by Rachel Boisvert, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.7 2021-2022 Building Safety Plan & District Wide Safety Plan**

to approve the 2021-2022 Building Safety Plan and the 2021-2022 District Wide Safety Plan, from Public Hearing on July 29, 2021.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.8 MOA – HFTA**

to accept the following MOA for the HFTA contract

- Teaching load hours

Motion by Rachel Boisvert, second by John Helft.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**13. CSE Recommendations**

13.1 CSE Services Report

A motion to approve appropriate Special Education Programs and services to be provided to students with disabilities as recommended by the Committee on Special Education.

Motion by Rachel Boisvert, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**14. COMMITTEES**

14.1 Facilities Green: J Helft, Chair; A Beaty, J Patire

John Helft: Miraculous transformation of the building for the start of school. I'm excited the two new circular pumps for heating system are installed; it can be controlled from smartphone. By the next board meeting ceiling tiles and cabinetry should all be in.

Joe Patire: Thank you John for all of your time on this school project

14.2 Audit & Budget Committee: J Patire, Chair; A Beaty, R Boisvert

Joe Patire: We meet with the auditors and had the overview presentation. Budget will be coming up in a few months

14.3 Policy Committee: J Houghton, Chair; E Marpe, B Foster

Jackie Houghton: We have six new policies. Some were quick changes others we have paused on a because of language/wording. We do have one exciting policy coming up; to have one student representative on board. Applicants would apply their junior year, to be on the board during their senior year. Hoping to have in place to start 2022-2023 school year.

**15. BOARD CORRESPONDENCE**

-None

**16. 2nd PUBLIC COMMENT SESSION**

16.1 Public Comments on Agenda Items only. (NO executive session topics and may be limited to 3 minutes.)

Started @ 7:31PM

- Parent had question about student parking process?

Patrick Dailey: only 5 spots were lost with parking lot updates, will be part of senior privilege, Principal's working on this now and should know tomorrow.

- Parent asked about quarantine period, who does this?

Patrick Dailey: the Department of Health tells us the specific dates

Ended @ 7:41 PM

**17. BOARD FORUM**

17.1 Comments from Board Members

None

**18. EXECUTIVE SESSION**

18.1 Go into Executive Session

to go into Executive Session to discuss specific personnel and contract negotiations. The Board authorizes Patrick Dailey to join.

Stared @ 7:42 PM

Motion by John Helft, second by Andy Beaty.

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

18.2 Return to Regular Session @ 9:22PM

Motion by John Helft, second by Andy Beaty

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**19. CLOSING OF MEETING**

**19.1 Subsequent Meeting Dates**

-The Board of Education will hold its' Regular Board Meeting on October 21, 2021 @ 6:30 PM.

**19.2 Adjournment @ 9:22PM**

Motion by John Helft, second by Emily Marpe

Ayes: Andy Beaty, Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries