

**Hoosick Falls Central School
Board of Education Regular Meeting 6:30 PM
Meeting held via-livestream**

Thursday, January 20, 2022

Meeting called to order at 6:30 PM

Board Members present

Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire and Bridget Foster. Also present were Patrick Dailey, Superintendent of Schools, Emily Sanders, School Business Administrator and Kate Patire, District Clerk.

1. OPENING OF MEETING

- 1.1 Pledge of Allegiance
- 1.2 Emergency Exit Review
- 1.3 Attendance
 - Rachel Boisvert absent

2. BOARD PRESENTATIONS

2.1 HFTA - Brian VanArsdale

- Mrs. Brownell, Mrs. Wells and Ms. Funck - held a hot cocoa café stand in Elem, it was a hit with the students
- 4th grade learning about Martin Luther King and wrote poems
- *Project Cameron Story* fundraiser is starting, Mrs. Glover and 1st grade team - collecting new books for donations to hospitals
- 9-12 grades are prepping for midterms, which will happen next week, January 25th-28th

2.2 Brandon Trinkle - Future Farmers of America (FFA)

- New Agriculture Teacher
- Student, Amber McNeil, spoke; she is a part of the FFA Club. Thirty members currently in FFA at HFCS, discussed competition events that they can participate in
- Grants available to apply for are non-competitive a lot of paperwork involved. FFA club submitted for one and received \$10K. Would like to use the funds towards an indoor growing system ex: lettuce and then provide to cafeteria to feed students
- Spoke about the different Agriculture courses we will offer next year
- The last FFA chapter in HFCS was 1965

3. BOARD FORUM / DISCUSSION

3.1 Board Member Comments

- None

4. BOARD PRESIDENT'S REPORT

4.1 Comments from Board President

Joe Patire:

- Thank you to all faculty and staff, for what you do every day, these are difficult times
- We as a school have been in triage mode with pandemic, want to make sure we are focusing on big picture items and not losing site of our students and goals
- *Panther Post* school newspaper article – racism, disappointed about this and would like to figure out action items to address

5. PUBLIC COMMENT SESSION

5.1 Public Comments on Agenda Items Only (NO executive session topics and may be limited to 3 minutes.)

- Started @ 7:23PM

- None

- Ended @ 7:24PM

6. APPROVAL OF MINUTES

6.1 December 16, 2021 Regular Meeting

A motion to approve the minutes of December 16, 2021 Regular Board Meeting.

Motion by John Helft, second by Jackie Houghton.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

7. SUPERINTENDENT'S REPORT

7.1 Comments from Superintendent

- Sports postings for coaches will be by season
- Middle School resolution on agenda, to submit officially with the state
- ARP Learning Loss Grant approval \$2.4M - just received notification we were approved
- 2022-23 course selections starting with students after mid-terms
- Building Conditions Survey finishing up, it's the law every five years on every physical structure of school: press box, concession, main building and bus garage. Bus garage preliminary came back with issues, as well as our transformer, water tanks, elevator and septic system.
- There is currently enough money to fix with project money, but the septic was not part of the original building project, we will need to have voter approval to fix, more info in the coming month.
- It was discovered our elevator is not large enough and is old. Ex: emergency situation where gurney could barely fit in the elevator
- COVID 19 update- CDC announced no more contact tracing, we will contact monitoring within the building to ensure no outbreaks. No longer has 10 day quarantine, if positive isolate for 5 days. Nurses will be sending kits home with student(s) if exposed.
- Admin will present at next meeting

8. SCHOOL BUSINESS ADMINISTRATOR'S REPORT

8.1 Comments from School Business Administrator

- Supplemental appropriations motions on agenda are for:
 1. FFA grant \$10,000 to be spent by June 30, 2022
 2. E-rate grant, put in for another 100 Chromebooks which will cover any new students and all kindergarten students
 3. Insurance proceeds from insurance company for sewer
- Spoke of the different Grants we have submitted for and the deadlines involved with each
- Timeframe once approved, to receive the federal money ranges anywhere from 30 days to 6 months

9. ADMINISTRATOR'S REPORT

9.1 Administrator's Reports - None

10. NEW BOARD ACTIONS - LEAVES / RESIGNATIONS

10.1 Gina Harrison - Retirement

A motion to accept the letter of resignation for retirement purposes of Gina Harrison, 7th Grade Math Teacher, effective June 30, 2022, with deep regret.

Motion by John Helft, second by Jackie Houghton.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11. NEW BOARD ACTIONS - APPOINTMENTS

Extra -Curricular Coaches 2021-2022 Spring Season

A motion to approve the appointment of extra-curricular coaches for the 2021-22 school year for the Spring Season only as written per HFTA Contract and MOA as follows: (#=step)

2021-22 Spring Coaches:

Baseball:

Varsity Coach- Mike Lilac (3)

Varsity Assistant Coach- Eamonn DeGraaf (3)

JV Coach- Tyler Rondeau (3)

Modified Coach - Christopher Nelson (1)

Softball:

Varsity - Nicole Martin (2)

Varsity Assistant - Tom Husser (1)

JV - Chelsea Stevens (2)

Modified- Co-Coaches - Sierra Funck (1) and Ashley St. Onge (1)

Volunteer Softball Coach - Samantha Davock

Lacrosse (Boys):

Modified - Dillon Grogan (1)

Lacrosse (Girls):

Varsity - Liz Leva (3)

JV -Desirae Collins (3)

Outdoor Track:

Varsity - Linda Webber (1)

Motion by Bridget Foster, second by John Helft.

Ayes: Andy Beaty, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Abstain: Jackie Houghton

Final Resolution: Motion Carries

11.2 Approval of Appointments by Consent Vote

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote. • A motion to approve by Consent Vote, items #11.3 through #11.12.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.3 Gina Harrison – Substitute

to approve the appointment of Gina Harrison as a Certified Substitute Teacher effective July 1, 2022 at a rate of \$140.00 per day.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.4 Margaret Merwin - Long-term Substitute teacher

to amend the appointment of Margret Merwin as a long-term substitute teacher, effective October 12, 2021, at a step A rate of \$233.21 per day, to a rate of \$256.27 a day.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.5 Michael S. Foster - Long-term Substitute teacher

to amend the appointment of Michael S. Foster as a long-term substitute teacher, effective October 8, 2021, at a step A rate of \$233.21 per day, to a rate of \$256.27 a day.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.6 Courtney Danforth - Long-term Substitute teacher

to amend the appointment of Courtney Danforth as a long-term substitute teacher, effective October 29, 2021 through June 24, 2021, at a step A rate of \$233.21 per day, to a rate of \$256.27 a day.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.7 Ceilo Cross - Long-term Substitute teacher

to amend the appointment of Ceilo Cross as a long-term substitute teacher, effective January 2, 2022 through June 24, 2022, at a step A rate of \$233.21 per day, to a rate of \$256.27 a day.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.8 Emily Gardner - Substitute

to approve the appointment of Emily Gardner as a Non-Certified Substitute Teacher without a BA, at a rate of \$95.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant per contracted substitute hourly rate, effective January 3, 2022, contingent on NYSED clearance.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.9 Jaimee Jenkins - Substitute

to approve the appointment of Jaimee Jenkins as a Non-Certified Substitute Teacher without a BA, at a rate of \$95.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant per contracted substitute hourly rate, effective January 3, 2022, contingent on NYSED clearance.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.10 Brandon O'Brien - Substitute

to approve the appointment of Brandon O'Brien as a Substitute Custodial Worker, at \$17.75 an hour, effective January 4, 2022. Contingent on NYSED clearance.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.11 Sophie Estes - Substitute

to approve the appointment of Sophie Estes as a Non-Certified Substitute Teacher without a BA, at a rate of \$95.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant per contracted substitute hourly rate, effective January 5, 2022, contingent on NYSED clearance.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.12 Ryan W. Callahan - Substitute

to approve the appointment of Ryan W. Callahan as a Non-Certified Substitute Teacher with a BA, at a rate of \$105.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant per contracted substitute hourly rate, effective January 19, 2022, contingent on NYSED clearance.

Motion by Jackie Houghton, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12. NEW BOARD ACTIONS - MISCELLANEOUS

12.1 Reconfiguration of grade levels within the Elementary School and JR./SR. High School Buildings by consent vote

RESOLUTION TO RECONFIGURE THE GRADE LEVELS WITHIN THE ELEMENTARY SCHOOL AND JR./SR. HIGH SCHOOL BUILDINGS

WHEREAS, the Hoosick Falls Central School District Board of Education has determined that in order to better serve the District's students, a reconfiguration of the grades within the school buildings will be beneficial;

NOW, THEREFORE, IT IS:

RESOLVED, that the Superintendent of Schools is directed to take all steps necessary to submit an application to the New York State Education Department to modify the registrations of the District's current Elementary School and Jr./Sr. High School buildings to begin reorganization into three buildings: Elementary School, Middle School and High School; and it is further, RESOLVED, that starting in the 2022-2023 school year, the Elementary School will be registered as a UPK – Grade 4 configuration; and it is further,

RESOLVED, that starting in the 2022-2023 school year, the Middle School will be registered as a

Grades 5 – 8 configuration; and it is further,
RESOLVED, that starting in the 2022-2023 school year, the High School will be registered as a
Grades 9 – 12 configuration; and it is further,
RESOLVED, that the Superintendent is hereby authorized to execute any and all documents that
may be required to effectuate the reconfiguration of the grades within the Hoosick Falls Central
School District school buildings.

AYES NOES

Joseph Patire AYE

Rachel Boisvert ABSENT

Andrew Beaty AYE

Bridget Foster AYE

John Helft AYE

Jackolyn Houghton AYE

Emily Marpe AYE

Dated: January 20, 2022

Hoosick Falls, New York

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.2 Budget Supplemental Appropriation

A resolution authorizing the increase in the 2021-2022 Budget Appropriations and Revenue in
the amount of \$21,700 for grants in aid received from the federal government through the E-
Rate program.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.3 Budget Supplemental Appropriation

A resolution authorizing the increase in the 2021-2022 Budget Appropriations and Revenue in
the amount of \$10,000 for insurance proceeds for the repair of the sewer lateral.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.4 Budget Supplemental Appropriation

A resolution authorizing the increase in the 2021-2022 Budget Appropriations and Revenue in the amount of \$10,000 for grants in aid received from Cornell University for the New York State Agricultural Education Outreach program (FFA).

Motion by John Helft, second by Jackie Houghton.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.5 Approval of Miscellaneous Items by Consent Vote

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #12.6 through #12.13.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.6 Budget and Revenue Status Report

to accept the December 2021 Budget status and Revenue status reports for all funds.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.7 Claims Auditors Checklist

to accept the Claims Auditors Checklist as attached.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.8 Budget Transfers

to accept the Budget Transfers for December as attached.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.9 Excess Books

to approve to excess expired library books per the attached list.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.10 First Reading of Board Policies

to approve the first reading of the following policies:

0101 GENDER NEUTRAL SINGLE-OCCUPANCY BATHROOMS

1230 PUBLIC COMMENT AT BOARD MEETINGS

2342 AGENDA PREPARATION AND DISSEMINATION

8505 "CHARGING" SCHOOL MEALS AND PROHIBITION AGAINST SHAMING

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.11 Public Health Emergency - Continuation of Operations Plan

to approve the Public Health Emergency-Continuation of Operations Plan as attached.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.12 District-Wide Safety Team Update

to amend the Chain of Command to the District-Wide School Safety Team for the 2021-22 school year:

Adjusted Chain of Command for the 2021-22 District-Wide Safety Plan (page 13):

Chain of Command

Superintendent - *Chief Emergency Officer*

School Business Administrator

Director of Special Education

*Lead Administrator for impacted building (*see below*)

Superintendent of Buildings and Grounds

*Elementary Principal

*Middle School Principal

*High School Principal

Assistant Principal

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.13 MOA - M.C. Staff -Deputy Treasurer Compensation

to approve the MOA between the Hoosick Falls CSD and the Managerial Confidential Staff regarding Deputy Treasurer Compensation.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

13. CSE Recommendations

13.1 CSE Services Report

A motion to approve appropriate Special Education Programs and services to be provided to students with disabilities as recommended by the Committee on Special Education.

Motion by John Helft, second by Bridget Foster.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

14. COMMITTEES

14.1 Facilities Green: J Helft, Chair; A Beaty, J Patire

John Helft:

- New bathrooms near Elem Cafeteria are very nice
- Music room finished, it looks great, Mr. Allen is happy
- Pressure tanks for water system were repaired over December break

Pat Dailey:

-We met with architects after break and are looking at a 4th summer with project because of all the asbestos that needs to be removed

14.2 Audit & Budget Committee: J Patire, Chair; A Beaty, R Boisvert

Joe Patire:

- Nothing right now, we have a committee meeting coming up on Jan 27th

14.3 Policy Committee: J Houghton, Chair; E Marpe, B Foster

Jackie Houghton:

- Four policies we did first read on
- Student Board member first read will be on the February agenda

Pat Dailey :

- Student Board member policy first read in February, second read in March, need Voter approval; it would be an 11th grader going into 12th grade for the 2022-2023 school year

15. BOARD CORRESPONDENCE

- None

16. 2nd PUBLIC COMMENT SESSION

16.1 Public Comments on Agenda Items only. (NO executive session topics and may be limited to 3 minutes.)

Started @ 8:11 PM

- None

Ended @ 8:11PM

17. BOARD FORUM

17.1 Comments from Board Members

Jackie Houghton: I'm excited about our Agriculture program we are now offering and looking forward to them continuing to flourish

18. EXECUTIVE SESSION

18.1 Go into Executive Session @ 8:14PM

To go into Executive Session to discuss contract negotiations and to discuss specific personnel. The Board authorizes Patrick Dailey to join.

Motion by John Helft, second by Jackie Houghton.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

18.2 Return to Regular Session

A motion to return to regular session @ 9:16 PM.

Motion by John Helft, second by Andy Beaty.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

19. CLOSING OF MEETING

9.1 Subsequent Meeting Dates

- The Board of Education will hold its' Regular Board Meeting on February 17, 2022 @ 6:30 PM.

- Audit & Budget Committee meeting on January 27, 2022 @ 5:00 PM.

19.2 Adjournment

Motion to Adjourn the meeting @ 9:16 PM.

Motion by Emily Marpe, second by John Helft.

Ayes: Andy Beaty, John Helft, Jackie Houghton, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries