

**Hoosick Falls Central School  
Board of Education Regular Meeting 6:30 PM**

**Thursday, April 21, 2022**

**Board members present**

Rachel Boisvert, John Helft (via-remote), Emily Marpe (via-remote), Joe Patire, and Bridget Foster. Also present were Patrick Dailey, Superintendent of Schools, Emily Sanders, School Business Administrator and Kate Patire, District Clerk.

**Meeting called to order at 6:31 PM**

**1. OPENING OF MEETING**

1.1 Pledge of Allegiance

1.2 Emergency Exit Review

1.3 Attendance

-Andy Beaty - Resigned

-Jackie Houghton – Absent

**2. BOARD PRESENTATIONS**

-NONE

**3. BOARD PRESIDENT'S REPORT**

3.1 Comments from Board President

Joe Patire:

- Budget – final being reviewed this evening, it's always a balancing act between what the school needs and what the community can afford. Mrs. Sanders does a good job with this.

- Read recent article- the mental health crisis affecting young adults, alarming and we need to have on our radar how to help our students.

**4. BOARD FORUM / DISCUSSION**

**4.1 Board Member Comments**

-None

**5. PUBLIC COMMENT SESSION**

5.1 Public Comments on Agenda Items Only (NO executive session topics and may be limited to 3 minutes.)

Started @ 6:42 PM

- None

Ended @ 6:42 PM

**6. APPROVAL OF MINUTES**

**6.1 March 17, 2022 Regular Meeting**

A motion to approve the minutes of March 17, 2022 Regular Board Meeting.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**6.2 March 30, 2022 Special Meeting**

A motion to approve the minutes of March 30, 2022 Special Board Meeting.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**7. SUPERINTENDENT'S REPORT**

7.1 Comments from Superintendent

- Retirements, recognition in May
- Science teacher openings
- Mental Health of students is major topic, here and nationwide
- No place for hate
- Anti-vaping
- End of year celebrations, graduation
- Reviewed propositions
- FFA club overnight trip May 12-15, 2022. They will be going to Syracuse to compete at the state convention. They will be traveling via our school buses.

**8. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

8.1 Comments from School Business Administrator

- May 10th- budget meeting 6pm
- May 11th - newsletter mailed out
- May 17th - budget vote day, 9am-8:30pm and 6:30 pm board meeting
- Absentee ballots, you will need to fill out an application and they are available now
- Reviewed attached final draft of the 2022-23 budget information
- 5 year electric bus proposal, that the state just released, would like to go to school that has and look at their process

**9. ADMINISTRATOR'S REPORT**

- None

**10. NEW BOARD ACTIONS - LEAVES / RESIGNATIONS**

10.1 Martha von Schilgen - Retirement

A motion to accept the letter of resignation for retirement purposes of Martha von Schilgen, Middle and High School Librarian, effective June 30, 2022, with deep regret.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

10.2 Amber Breese - Leave of Absence

A motion to amend the paid leave of absence for Amber Breese, Science Teacher, from on or about April 3, 2022 to March 31, 2022 through April 27, 2022 and an unpaid FMLA leave of absence from April 28, 2022 through June 24, 2022.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

10.3 Anthony Malikowski- Retirement

A motion to accept the letter of resignation for retirement purposes of Anthony Malikowski, Science Teacher, effective June 30, 2022, with deep regret.

Motion by John Helft, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**10.4 Michael Tifft - Retirement**

A motion to accept the letter of resignation for retirement purposes of Michael Tifft, Building Mechanic, effective July 1, 2022, with deep regret.

Motion by John Helft, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**10.5 Ellen Baker - Retirement**

A motion to accept the letter of resignation for retirement purposes of Ellen Baker, Bus Driver, effective July 1, 2022, with deep regret.

Motion by Bridget Foster, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**10.6 Jenna Libecci- Resignation**

A motion to accept the resignation, from Jenna Libecci, School Counselor, effective June 30, 2022.

Motion by Bridget Foster, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

10.7 Tara Antolick- Resignation

A motion to accept the resignation, from Tara Antolick, 8th Grade Science Teacher, effective June 30, 2022.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

10.8 Andrew Beaty - Resignation

A motion to accept the letter of resignation from Andrew Beaty, Board of Education member, effective April 18, 2022, with deep regret.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11. NEW BOARD ACTIONS - APPOINTMENTS**

11.1 Approval of Appointments by Consent Vote

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote. • A motion to approve by Consent Vote, items #11.2 through #11.9.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.2 Extra-Curricular 2021-2022**

to approve the appointment of the following extra-curricular positions for the 2021-22 school year per the HFTA contract as follows:

**Clubs/Advisors:**

Auditorium Coordinator - Rob Allen

**Coaches:**

Varsity Boys Assistant Lacrosse - Craig Mann (effective 3/17/2022)

Assistant Track Coach - Daniel Dalpe (effective 3/31/22)

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.3 Volunteers - 2021-22 school year**

to approve the following Volunteers for the 2021-22 school year:

-Sean Yeung - Modified Boys Lacrosse

-Stevie Merwin - Girls JV Softball

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**11.4 Long-term Substitute Teacher - Kimberly Davidson**

to amend the appointment date of Kimberly Davidson as a long-term substitute teacher effective on March 31, 2022 through June 24, 2022, at Step A with a rate of \$256.27 per day. (vice: A. Breese)

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.5 Tara Antolick- Library Media Specialist

to approve the appointment of Tara Antolick, Library Media Specialist, effective July 1, 2022, at Step O with a salary of \$69,708.00 (vice: M. von Schilgen)

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.6 Michael Tifft- Substitute

to approve the appointment of Michael Tifft as a substitute Custodial Worker, effective July 1, 2022.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.7 Cindy Wagner- Food Service Helper

to approve the appointment of Cindy Wagner to a food service helper, 3.5 hours a day, effective April 11, 2022 at a rate of \$14.50 per hour. (vice: J. Green)

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

11.8 Maxwell Kipp- Substitute

to approve the appointment of Maxwell Kipp as a Non-Certified Substitute Teacher without a BA, at a rate of \$95.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant per contracted substitute hourly rate, effective May 16, 2022, contingent on NYSED clearance.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries



11.9 Ellen Baker- Substitute Bus Driver

to approve the appointment of Ellen Baker as a Substitute School Bus Driver, effective July 1, 2022, at a rate of \$22.50 per hour. Ms. Baker has been a school bus driver for the district for several years and recently retired.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12. NEW BOARD ACTIONS - MISCELLANEOUS**

12.1 Proposition #1: General Fund Budget Wording

A motion to approve Proposition #1 as follows for the Annual Budget Vote on May 17, 2022:

PROPOSITION#1: GENERAL FUND BUDGET YES NO

Shall the Hoosick Falls Central School District be authorized to appropriate \$25,348,933 for the 2022-2023 school year, and for the purposes shown in the statement of estimated expenditures adopted by the Board of Education on April 21, 2022 be approved and the amount thereof be raised by a levy of a tax upon the taxable property of the school district, after first deducting the monies available from state aid and other sources as provided by law? This includes funds to pick up children in the approved Child Safety Zone.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.2 Proposition #2: Bus Proposition Wording

Proposition #2: BUS PROPOSITION

A motion to approve the following resolution and Proposition #2 as follows for the Annual Budget Vote on May 17, 2022:

BE IT RESOLVED, by the Board of Education of Hoosick Falls Central School District, Rensselaer County, New York, as follows:

Section 1. The proposition hereinafter set forth is hereby authorized to be submitted for the approval of the qualified voters at the annual school district election to be held in said School District, on the 17th day of May, 2022.

Section 2. The School District Clerk is hereby authorized and directed to include as a part of the notice of the annual district meeting and election notice with reference to the submission of said proposition in substantially the following form:

NOTICE IS HEREBY FURTHER GIVEN that at said annual election to be held on May 17, 2022, the following proposition will be submitted:

PROPOSITION #2: BUS PROPOSITION YES NO

Shall the following resolution be adopted, to-wit:

RESOLVED, that the Hoosick Falls Central School District is hereby authorized to purchase school buses at a maximum estimated cost of \$335,000 and that such amount, or so much thereof as may be necessary shall be raised by the levy of a tax upon the taxable property of said District and collected in annual installments as provided by Section 416 of the Education Law; and, in anticipation of such tax, obligations of said District shall be issued.

Section 3. This resolution shall take effect immediately.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.3 Proposition #4: Ex Officio Student Board Member Proposition Wording

A motion to approve Proposition #4 as follows for the Annual Budget Vote on May 17, 2022:

Proposition #4: EX OFFICIO STUDENT BOARD MEMBER PROPOSITION YES NO

Shall the Board of Education of the Hoosick Falls Central School District be hereby authorized to allow a Hoosick Falls high school student to serve as an ex officio, non-voting member of the Hoosick Falls Central School District Board of Education subject to the requirements of the education law.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.4 2022-2023 UPK Transportation

A motion to approve the transportation for students attending the Hoosick Falls Central School District universal pre-kindergarten program for 2022-2023 within mileage limits established by the school district. Transportation will be offered equally to all children age 4 or older. The cost of providing such transportation shall be a charge upon the district and for purposes of the Laws of 2012 Chapter 244 subdivision seven of section thirty-six hundred and two, such pupils shall be considered non allowable pupils and the costs of their transportation shall not be aidable.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.5 Approval of Miscellaneous Items by Consent Vote**

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #12.6 through #12.20.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.6 Standard Work Day Resolution for Employees**

BE IT RESOLVED, that the Hoosick Falls Central School District, Location code 73807, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Account Clerk 7.5

Community Information Officer 7.5

Chief Information Officer 7.5

Executive Secretary 7.5

School Bus Attendant 6.0

Food Service Helper 6.0

Secretary 10M 7.5

Teacher Aide 6.5

Child Care Worker 6.5

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.7 School Calendar Revised 2022-2023**

- Superintendent's day on October 22nd, has now been moved to March 17th
- PTC days for grades 5-8 on March 16th & 17th, will now be on March 15th & 16th

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.8 MOA's – HFTA**

-Article 28, Salary: to include salaries for Track Assistant Coach and Lacrosse Modified Coach.

-Article 28 Section, 2B,3, Salary: removal of Audio-Visual Coordinator to Auditorium Coordinator

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.9 MOA - HFTA – Coaches**

to approve the following MOAs:

- Track Assistant Coach
- Modified Lacrosse Coach

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.10 Excess Books**

to approve to excess expired library books per the attached list.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

12.11 Claims Auditors Checklist  
to accept the Claims Auditors Checklist as attached.

<u>Warrant #</u>	<u>Fund</u>	<u>Check #</u>
95	General	18429 to 18466
95	School Lunch	1786 to 1795
95	Capital	243 to 246
97	Federal	627
97	School Lunch	1796
97	General	18467 to 18476
99	Federal	628
99	General	18477 to 18484
99	Capital	247 to 251
102	General	18486 to 18494
102	Federal	629
102	School Lunch	1797
105	Capital	252 to 253
105	School Lunch	1798 to 1808
105	Federal	630 to 632
105	Misc Special Revenue	9 to 12
105	General	18495 to 18559

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.12 Treasurer's Reports**

to approve the Treasurer's Reports for March 2022.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.13 Budget and Revenue Status Report**

to accept the March 2022 budget status and Revenue status reports for all funds.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.14 Budget Transfers**

to accept the Budget Transfers for March as attached.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.15 Property Tax Report Card**

to approve the 2022-23 property tax report card as required by the New York State Education Department.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.16 BOCES services**

to approve the purchase of BOCES services for the 2022-23 school year in the amount of \$787,139.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.17 Change orders for Hoosick Falls Project**

to approve the following change orders for the Hoosick Falls Central School 2019 Capital Renovation Project #49-05-01-06-0-001-015:

Company	Change Order #	Increase/ (Decrease)
Bast Hatfield Construction, LLC	1	\$ 22,194.90

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.18 Tax Refunds**

to approve the following 2021 tax refunds as authorized by NYS Department of Taxation and Finance:

\$2,334 for Jeremy Pafundi, Town of Grafton, incorrect school district

\$273.63 for George and Jacqueline Jounakos, Town of Hoosick, duplicate assessment

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries



**12.19 ReOrganizational Meeting Resolution**

to approve the following Resolution:

WHEREAS, New York Education Law Section 1707(2) and the Hoosick Falls Central School District policy authorizes the Board of Education to hold the annual organizational meeting at any time during the first fifteen days in the month of July; and

WHEREAS, the Board of Education for the Hoosick Falls Central School District wants to hold the annual organizational meeting within the first fifteen days of July,

NOW, THEREFORE, IT IS RESOLVED:

1. That the annual organizational meeting shall be held on July 7, 2022 at 6:30 PM.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**12.20 First Reading on Board Policies**

to approve the first reading of the following policies:

Policy 1405 COMPLAINTS ABOUT CERTAIN FEDERALLY-FUNDED PROGRAMS

Policy 2160 SCHOOL DISTRICT OFFICER AND EMPLOYEE CODE OF ETHICS

Policy 2330 SCHOOL BOARD GOVERNANCE AND OPERATIONS

Policy 6680 FISCAL MANAGEMENT

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**13. CSE Recommendations**

13.1 CSE Services Report

A motion to approve appropriate Special Education Programs and services to be provided to students with disabilities as recommended by the Committee on Special Education.

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**14. COMMITTEES**

14.1 Facilities Green: J Helft, Chair; A Beaty, J Patire

- John Helft: I will refer to Pat on this

- Pat Dailey: they are in process of finalizing the schedule for summer work. Work should begin mid-June

14.2 Audit & Budget Committee: J Patire, Chair; A Beaty, R Boisvert

- Joe Patire: nothing new at this time. Emily just covered the final draft budget info

- Emily Sanders: auditors will be here in 2 weeks (external)

14.3 Policy Committee: J Houghton, Chair; E Marpe, B Foster

- Pat Dailey spoke briefly about the policies on this agenda

**15. BOARD CORRESPONDENCE**

-None

**16. 2nd PUBLIC COMMENT SESSION**

16.1 Public Comments (NO executive session topics and may be limited to 3 minutes.)

Started @ 7:43 PM

-None

Ended @ 7:44 PM

**17. BOARD FORUM**

17.1 Comments from Board Members

- None

**18. EXECUTIVE SESSION**

18.1 Go into Executive Session

To go into Executive Session to discuss contract negotiations and to discuss specific personnel.

The Board authorizes Patrick Dailey to join.

Started @ 7:45 PM

Motion by Rachel Boisvert, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

18.2 Return to Regular Session

A motion to return to regular session @ 8:43 PM.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries

**19. CLOSING OF MEETING**

**19.1 Subsequent Meeting Dates**

-Budget Hearing Meeting on May 10, 2022 @ 6:00 PM.

- The Board of Education Budget Vote and Board of Education elections will be held Tuesday, May 17, 2022, 9:00AM - 8:30PM in the high school gymnasium.

- The Board of Education will hold its Regular Board Meeting May 17, 2022 @ 6:30 PM.

**9.2 Adjournment**

Motion to Adjourn the meeting @ 8:43 PM.

Motion by John Helft, second by Bridget Foster.

Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire, Bridget Foster

Final Resolution: Motion Carries