

**Meeting called to order at 6:34 PM**

**Board Members Present:**

Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe (via-remote) and Joe Patire. Also present were Patrick Dailey, Superintendent of Schools, Emily Sanders, School Business Administrator and Kate Patire, District Clerk.

**1. OPENING OF MEETING**

- 1.1 Pledge of Allegiance
- 1.2 Attendance
  - Bridget Foster absent
- 1.3 Emergency Exit Review

**2. BOARD PRESENTATIONS**

- 2.1 Recognize Retirees
  - William Grogan, Bus Driver
  - William Shiland, Bus Driver
  - Gina Harrison, 7th grade Math Teacher
  - Martha von Schilgan, High School Librarian
  - Anthony Malikowski, High School Science Teacher
  - Michael Tifft, Building Mechanic
  - Wendy Baker, Bus Driver
    - Comments by Patrick Dailey, Superintendent

**3. BOARD PRESIDENT'S REPORT**

- 3.1 Comments from Board President
  - Joe Patire: Thanked Mike Hall and Pat Dailey, for putting together the two special ceremonies for graduates.
  - Joe Patire: Thanked Rachel Boisvert, for her years of service and what she has done for the district and students through the years.

#### **4. BOARD FORUM / DISCUSSION**

##### 4.1 Comments from Board Members

- Rachel Boisvert thanked all the administrators for the work they do and stressed how amazing the HFCS special education department is and thanked Kristin Philpott for her hard work and dedication.
- Rachel attended the sports banquet and performing arts awards – they were wonderful and well done. Kids appreciated it. It is nice to have some normalcy back for our students.

#### **5. PUBLIC COMMENT SESSION**

5.1 Public Comments on Agenda Items Only (NO executive session topics and may be limited to 3 minutes.)

Started @7:29 PM

-None

Closed @ 7:29 PM

#### **6. APPROVAL OF MINUTES**

6.1 May 17, 2022 Regular Meeting / Budget Vote / Board of Education Election

A motion to approve the minutes of May 17, 2022 Regular Meeting / Budget Vote/ Board of Education Election

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

#### **7. SUPERINTENDENT'S REPORT**

Discussion, Information: 7.1 Comments from Superintendent

-Thanked Rachel for her 9 years of service, appreciates everything you have done for the school district.

-Capital District ranking report

**8. SCHOOL BUSINESS ADMINISTRATOR'S REPORT**

8.1 Comments from Business Administrator

- Capital Building Reserve
- Tax Certiorari Reserve
- Reserve for Employee Benefits and Accrued Liability

**9. NEW BOARD ACTIONS - LEAVES / RESIGNATIONS**

9.1 Kristen Philpotts - Leave of Absence

A motion to approve the unpaid child rearing leave of absence for Kristen Philpotts, Special Education Teacher, effective July 1, 2022 through June 30, 2023, per the HFTA contract.

Motion by Rachel Boisvert, second by Jackie Houghton.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

9.2 Sierra Funck - Resignation

A motion to accept the resignation from Sierra Funck as a teacher aide, effective August 30, 2022.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

9.3 Breannah Bebon- Resignation

A motion to accept the resignation from Breannah Bebon as a teacher aide, effective June 25, 2022.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

9.4 Samantha Davock - Resignation

A motion to accept the resignation from Samantha Davock as a teacher aide, effective June 25, 2022.

Motion by Rachel Boisvert, second by Jackie Houghton.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**9.5 Kiersten Carcia - Leave of Absence**

A motion to approve a paid leave of absence for Kiersten Carcia, Elementary Teacher, from June 13, 2022 through June 24, 2022 and an unpaid FMLA leave of absence on August 31, 2022 through November 25, 2022 and an unpaid child rearing leave of absence from November 28, 2022 through December 2, 2022.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**9.6 Ashley Sherman - Leave of Absence**

A motion to amend the leave of absence for Ashley Sherman, Teacher Aide, from on or about June 15, 2022, to June 10, 2022 through June 24, 2022.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10. NEW BOARD ACTIONS - APPOINTMENTS**

**10.1 Extra-Curricular Appointments**

A motion to approve the appointment of the following Extra-Curricular appointments and activities (Advisors) for the 2022-2023 school year as written in the HFTA contract:

2022-2023 School Year:

**Lunch Duty:**

Deb Mabey

Holly Cary

Denise Hoag

Leann Victor

Brian VanArsdale

Kailee Whalen

Christina Stebbins

Chelsea Stevens

Holly Grogan

Chris Zakarewski  
Traci Friel  
Kelli Grennan  
Mathew Seymour  
Denise Bardin  
Erin Jarosz  
Florence Thompson  
Jon Millman  
Toni Hanselman  
Eliza Bouplon  
Myssi Gardner  
Michelle Kane  
Ray Connolly

**Lunch Detention:**

John Jennings  
Desirae Collins

**Chaperones:**

**Athletic /Ticket Takers**

Margaret Stevens  
Jessica Nelson  
Deb Mabey  
Holly Cary  
Mike Lilac  
Desirae Collins  
Erin Jarosz  
Chelsea Stevens  
Kelli Donohue  
Kristen Sorel  
Ashley St. Onge  
Traci Friel  
Myssi Gardner  
Michelle Kane  
Adam Cabana  
Ann-Marie Glover  
Brian Van Arsdale  
Linda Webber  
Rob Viera  
Eamonn DeGraaf  
Ray Connolly

**Chaperones:**

**Dances/Concerts/Plays**

Margaret Stevens  
Jessica Nelson  
Deb Mabey  
Holly Cary  
Desirae Collins  
Erin Jarosz  
Chelsea Stevens  
Kristen Sorel  
Ashley St. Onge

Traci Friel  
Myssi Gardner  
Michelle Kane  
Denise Hoag  
Kelli Grennan  
Adam Cabana  
Ann-Marie Glover  
Brian Van Arsdale  
Linda Webber  
Rob Viera  
Ambigay Yudkoff  
Ray Connolly

**Chaperones:  
Proms/ Formals**

Margaret Stevens  
Jessica Nelson  
Deb Mabey  
Holly Cary  
Corie Rushman  
Desirae Collins  
Melissa Zimmermann  
Erin Jarosz  
Chelsea Stevens  
Traci Friel  
Myssi Gardner  
Michelle Kane  
Adam Cabana  
Ann-Marie Glover  
Brian Van Arsdale  
Linda Webber  
Rob Viera  
Damien Bundrick  
Ambigay Yudkoff  
Ray Connolly

**After School Detention**

Holly Cary  
Chris Zakarewski  
Erin Jarosz  
Myssi Gardner  
Michelle Kane

**After school detention Substitutes:**

Holly Grogan  
Erin Jarosz  
Kristen Sorel  
Eliza Bouplon  
Myssi Gardner  
Michelle Kane

**Tutoring:**

**Medical**

Margaret Stevens

Holly Cary  
Desirae Collins  
Erin Jarosz  
Angelique Wright  
Kristen Sorel  
Myssi Gardner  
Michelle Kane  
Denise Hoag  
Jennifer McDonald  
Kelli Grennan  
Ann-Marie Glover

**Tutoring:  
Discipline**

Deb Mabey  
Holly Cary  
Desirae Collins  
Erin Jarosz  
Myssi Gardner  
Michelle Kane  
Denise Hoag  
Jennifer McDonald  
Adam Cabana  
Ann-Marie Glover  
Ambigay Yudkoff

**Class Advisors:**

Sophomore Class - Co-Advisors Ann-Marie Glover and Eliza Bouplon  
Junior Class - Co-Advisors Jessica Nelson and Damien Bundrick  
Senior Class - Co-Advisors Jennifer McDonald and Tara Antolick

**Clubs and Advisors:**

Elementary Yoga - Katie Brownell  
High School Photography Club - Desirae Collins  
Elementary Chess Club - Jonathan Millman  
Elementary and Middle School Art Club - Jonathan Millman  
Pep Club - Melissa Zimmermann & Rob Allen  
Skeet Club Advisor - Patricia Stefanovich  
Skeet Club Safety Advisor - Phil Couch  
Trap Club Safety Advisor - Chris Marsh  
Tiffany Stratton - Trap Club Advisor  
Trap Club advisor - Tim Stratton Jr.  
Trap Club Safety Advisor - Wayne King  
Rifle Club Advisor - Patricia Stefanovich  
Rifle Safety Advisor - Tim Stratton  
Shooting Sports Director - Patricia Stefanovich  
Ray Connolly - Comedy Club  
Graduation - Jessica Nelson  
Varsity Club Fundraising Advisor - Debbie Kapron  
Varsity Club Student Advisor - Denise Campbell  
Elementary Yearbook - Lisa Bundrick  
Ski Club Elementary - Michelle Kane and Kelli Donohue  
High School Art Club - Desirae Collins

Ski Club High School - Deb Mabey  
High School Yearbook Literary Advisor - Rob Viera  
High School Photography Advisor - Rob Viera  
MS Yearbook Co-Advisors - Desirae Collins and Rob Viera  
Military Liaison - Chris Farley  
Twilight Zone Club - Chris Farley  
Website Coordinator - Brian Bushner  
Elementary Running Club - Tiffany Grant  
Elementary Math Club Advisor - Erin Jarosz  
High School Math Club Advisor - Jessica Nelson  
Earth Club Advisor High School - Deb Mabey  
Student Council Advisor High School - Deb Mabey  
Performing Arts Advisor - Ambigay Yudkoff  
International Club Advisor - Margaret Sharkey  
National Honor Society - Jennifer McDonald  
Junior National Honor Society - Jennifer McDonald  
Panther Post - Sabrina Coll  
Drama Club Advisor - Melissa Zimmermann  
Panther Media Club Advisor (PTV) - Brian Bushner  
Key Club 9-12 - Nicole Martin & Meredith Bushner  
Builders Club 5-8 Nicole Martin & Meredith Bushner  
Tech Club - Ted Drew  
Youth Activation Committee (Inclusion Fusion) Club - Amy Ferullo

**Fall Coaches:**

Denise Campbell - Varsity Field Hockey - step 3  
Mike Lilac - Modified Football Coach - step 3  
Desirae Collins - Girls Modified Soccer - step 3  
Ashley St. Onge - Modified Field Hockey Coach - step 2  
Traci Friel - JV Field Hockey Coach - step 3  
Maurica Manning - Girls Assistant Soccer Coach - step 3  
Lisa Ferrannini - Unified Coach - step 2  
Tom Husser - Girls Varsity Soccer Coach - step 3  
Chris Fleming - Varsity Head Football Coach - step 3  
Ted Drew - Modified Football Coach - step 3  
Linda Webber - Cross Country Coach - step 2  
Tyler Rondeau - Boys Varsity Soccer Coach - step 1  
Eamonn DeGraaf - Varsity Head Football Coach- step 3  
Stephanie Miron - Cheerleading Coach - step 2  
James Lynch - Varsity Golf Coach- step 3  
Thomas Peabody - JV Football Coach - step 1  
NYS Coaching Class Instructor - Chris Marsh

**Motion by John Helft, second by Rachel Boisvert.**

**Ayes: Rachel Boisvert, John Helft, Emily Marpe, Joe Patire**

**Abstain: Jackie Houghton**

**Final Resolution: Motion Carries**



**10.2 Approval of Appointments**

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote. • A motion to approve by Consent Vote, items #10.3 through #10.16.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.3 Licensed Practical Nurse Position**

to create one (1) Licensed Practical Nurse position effective May 31, 2021.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.4 Rosabell Plusch - Substitute**

to approve the appointment of Rosabell Plusch as a Non-Certified Substitute Teacher without a BA, at a rate of \$95.00 per day; as a substitute teacher aide, substitute teaching assistant, and a substitute school bus attendant per contracted substitute hourly rate, effective May 17, 2022.

Ms. Plusch has been cleared with NYSED.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.5 Kimberly Davidson - Science Teacher**

to approve the appointment of Kimberly Davidson, Teacher of Science, grades 9-12, effective July 1, 2022, at a Step H salary. Ms. Davidson has been cleared by NYSED. (Vice: S. Calebrese).

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.6 Long-term Substitute Teacher - Yenifer Ramona Garcia**

to amend the appointment of Yenifer Ramona Garcia as a long-term substitute teacher effective from on or about March 16, 2022 through on or about May 31, 2022, to March 16, 2022 through June 24, 2022, at Step A with a rate of \$256.27 per day (vice: T. Hanselman and K. Garcia).

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.7 Michael S. Foster - Teaching Assistant**

to approve the appointment of Michael S. Foster, as a Teaching Assistant and School Bus Attendant for 6.5 hours per day effective July 1, 2022, at a step 1 rate, Mr. Foster has been cleared with NYSED. (vice: S. Rukaj).

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.8 Brandon O'Brien- Custodial Worker**

to approve the appointment of Brandon O'Brien, as a Custodial Worker, 12 month position, 8 hours, effective July 1, 2022 at a Step 1 rate. Mr. O'Brien has been cleared with NYSED. (Vice: M. Tiff).

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.9 Summer Custodial Workers**

to approve the appointment of the following 2022 Summer Custodial worker(s) effective July 1, 2022 per the Support Staff contract as follows:

- Penny Dalpe
- Linda Mead
- Lisa Quackenbush
- Karen Sherman
- Cindy Wagner
- Madelyn Lafond
- Lilla Coon
- Dan Dalpe
- Courtney Danforth
- Erika Quackenbush
- Mike Foster
- Wyatt Whitman
- Ian Carknard
- Chad Miner
- Jessica Wilwol
- Jina Denué

**Summer Custodian Substitutes:**

- Dillon Grogan
- Izabella Stefanovich

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.10 Summer School Programs**

to approve the following appointments for Summer School Programs 2022:

**Summer School Programs 2022**

Summer Science Enrichment Program:

- Christine Zakerewski
- Tiffany Grant

Outdoor Education Program:

- Dan Michalak
- Landon Nelson

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.11 Courtney Danforth - Teaching Assistant**

to approve the change in appointment of Courtney Danforth from a 1-year leave of absence of long term teacher coverage; to 6.5 hours, Teaching Assistant, step 1 salary, effective July 1, 2022.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**10.12 2022 Summer School Coordinator**

to approve Jennifer McDonald as the 2022 Summer School Coordinator, effective July 5, 2022 to August 18, 2022, from 7:30 AM to 12:30 PM, at the hourly rate of \$65.00 an hour.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

10.13 Summer School 2022

to approve the following appointments for Summer School 2022:

Summer School 2022

**Special Education**

Teacher 5 days a week

Maurice Manning

Ryan Hand

Michelle Kane

Teacher 3 Days a week

Tiffany Stratton

Jennifer Wells

Aide/TA 5 Days a week

Sierra Funck

Amy Wilwol

Tami Duket

Toni Friend

Dillon Grogan

Aide/TA 3 Days a week

Nordica Scholis

Tricia Cooney

Aide/TA substitutes

Emily Gardner

Andrew Stevens

Teacher Substitutes

Chelsea Stevens

Andrew Stevens

Emily Gardner

Colin Cipperly

Bus Attendant

Christopher Morse

Speech  
Dorothy Tyler

Psychologist  
Corie Rushman

**Middle and High School**

Jacob Trinkle - High School Math Teacher  
Denise Hoag - High School Math Teacher  
Kerry Branigan - MS Social Studies  
Adam Cabana - ELA Teacher  
Holly Cary- HS Social Studies Teacher  
Deb Mabey - Science Teacher  
Traci Friel - 5/6 Math Teacher  
Amy Graziane - Spanish Teacher  
Craig Burdo - 5/6 ELA  
Kelli Grennan - SPED Teacher 7-12  
Amy Ferullo - Librarian  
Substitutes:  
Gina Harrison  
Adam Samrov

**Elementary School**

Ann-Marie Glover - Kindergarten Teacher  
Kristen Sorel - Kindergarten Teacher  
Myssi Gardner - 1st Grade Teacher  
Toni Hanselman - 1st Grade Teacher  
Ashley Fragoso - 2nd Grade Teacher  
Margaret Stevens - 2nd Grade Teacher  
Erin Jarosz - 3rd grade Teacher  
Jennifer Mitchell - 4th Grade Teacher  
Teacher Substitutes:  
Denise Bardin  
Lori Burdo  
Chelsea Stevens  
Myssi Gardner  
Carly Ward

Substitute Bus Drivers:  
Jina Denué  
Ellen Baker

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

10.14 Janette Moseley- Licensed Practical Nurse

to amend the appointment of Janette Moseley from a 6.5 hour per day Teacher Aide to a 6.5 hour per day 1:1 Licensed Practical Nurse effective May 31, 2022, at a rate of \$22.50 per hour, Ms. Moseley has been cleared by NYSED.

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

10.15 Extra-Curricular 2021-2022

to approve the appointment of the following extra-curricular positions for the 2021-22 school year per the HFTA contract as follows:

**Clubs/ Advisors:**

Wayne King - Trap Club Advisor

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

10.16 Summer School 2022 - Support Staff

to approve the following appointments for Summer School 2022:

Summer School 2022

**Bus Drivers**

Deb Bartimoccia

Jessica Wilwol

Alan Bornt

Jason Dupois

J.D. Harrington

Lorraine Vincent

Tim Stratton

Jina Denué

Raymond Gates

Patrick Kelly

Eric Amidon

Marty Satalino

John Cross  
Sarah Baker  
Jeff Wysocki  
John Peabody  
Edwin Wright

**Substitute Bus Drivers**

Jina Denué  
Ellen Baker

**Bus Attendant**

Christopher Morse

Motion by John Helft, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11. NEW BOARD ACTIONS - MISCELLANEOUS**

**11.1 Approval of Miscellaneous Items by Consent Vote**

The use of a consent agenda permits the Board of Education to make more effective use of its time by adopting a single motion to cover those relatively routine matters which are included. Any member of the Board who wishes to discuss a particular piece of business on the consent agenda may request that item to be transferred to the regular agenda for consideration and a separate vote.

- A motion to approve by Consent Vote, items #11.2 through #11.24.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.2 Excess cafeteria equipment**

to approve to excess cafeteria equipment no longer in use.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries



11.3 PT / OT Services - RFP

to award the RFP for Physical Therapy Services and Occupational Therapy Services as follows:  
 The RFP was opened on May 3, 2022 at 2:00 PM. Each school year will begin July 1.

Physical Therapy Services RFP		2022-23	2023-24	2024-25
- Jessica Takacs	On Campus	\$65 / hr	\$66/hr	\$67 / hr
	Off Campus	\$90 / hr	\$90 / hr	\$90 / hr
Occupational Therapy Services RFP		2022-23	2023-24	2024-25
- Stephanie Hover	On Campus	\$73 / hr	\$74/ hr	\$74 / hr
	Off Campus	\$90 / hr	\$90 / hr	\$90 / hr
- Hilary Ferris, Assistant OT	On Campus	\$39 / hr	\$39 / hr	\$40/ hr
	Off Campus	\$48 / hr	\$48 / hr	\$48 / hr

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.4 RFP - Physician Services**

to award the Physician Services bid to Twin Rivers Medical, PC, Hoosick Falls, NY, for the following: (Bids were opened on May 3, 2022 at 2:00pm)

- July 1, 2022 / June 30, 2023 - \$11,330 per year - \$103/ hour for additional services requested by the District

- July 1, 2023 / June 30, 2024 - \$11,330 per year - \$103 / hour for additional services requested by the District

- July 1, 2024 / June 30, 2025 - \$11,330 per year - \$103 / hour for additional services requested by the District

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.5 BOE Meeting Calendar 2022-2023**

to approve the 2022-2023 Board of Education meeting calendar

**BOARD OF EDUCATION MEETING DATES**

**2022-2023 SCHOOL YEAR**

**Thursday @ 6:30 pm    July 7, 2022    Reorganization Meeting**

**Thursday @ 6:30 pm    August 18, 2022    Regular Meeting**

**\*\*Tuesday @ 6:00 pm    August 30, 2022    Walk-Thru / Work Session**

**Thursday @ 6:30 pm    September 15, 2022    Regular Meeting**

**Thursday @ 6:30 pm    October 20, 2022    Regular Meeting**

**Thursday @ 6:30 pm    November 17, 2022    Regular Meeting**

**Thursday @ 6:30 pm    December 15, 2022    Regular Meeting**

**Thursday @ 6:30 pm    January 19, 2023    Regular Meeting**

**Thursday @ 6:30 pm February 16, 2023 Regular Meeting**

**Thursday @ 6:30 pm March 16, 2023 Regular Meeting**

**Thursday @ 6:30 pm \*April 20, 2023 Regular Meeting / Budget Adoption**

**\*\* Tuesday @ 6:00 pm May 2, 2023 Budget Hearing**

**\*\* Tuesday @ 6:30 pm \* May 16, 2023 Regular Meeting**

**Tuesday 9:00 am / 8:00 pm May 16, 2023 Budget Vote**

**Thursday @ 6:30 pm June 15, 2023 Regular Meeting**

**\* Designation of Regular Sessions are the third Thursday of each month with the exception of May 9 and May 16**

**\*\* Meetings being held on Tuesday: August 30, May 9 and May 16**

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.6 Youth Activation Committee (Inclusion Fusion) Club**

to approve the creation of the Youth Activation Committee (Inclusion Fusion) club for the 2021-2022 and 2022-2023 school year.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.7 MOA - HFTA Contract Agreement**

to approve the following MOA:

-Future Farmers of America (FFA) advisor stipend

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

## 11.8 Claims Auditors Checklist

to accept the Claims Auditors Checklist as attached.

<u>Warrant #</u>	<u>Fund</u>	<u>Check #</u>
118	General	18730 to 18792
118	School Lunch	1824 to 1827
118	Federal	646
118	Capital	260
118	Misc Special Revenue	17 to 18
120	General	18793 to 18803
120	School Lunch	1828
120	Federal	647
121	Capital	261 to 262
121	Federal	648 to 650
121	School Lunch	1829 to 1835
121	General	18804 to 18850
121	Misc Special Revenue	19 to 22
123	Federal	651 to 652
123	School Lunch	1836 to 1842
123	General	18851 to 18910
123	Capital	263
123	Misc Special Revenue	23 to 25
126	General	18911 to 18919
126	School Lunch	1843
126	Federal	653
128	General	18920

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.9 Treasurer's Reports**

to approve the Treasurer's Reports for April and May 2022.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.10 Budget and Revenue Status Reports**

to accept the May 2022 Budget status and Revenue status reports for all funds.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.11 Budget Transfers**

to accept the Budget Transfers as attached.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.12 First Reading on Board Policies**

to approve the first reading of the following policies:

Policy 1400 PUBLIC COMPLAINTS

Policy 1400-A COMPLAINT/CONCERNS BY PARENTS OR GUARDIANS

Policy 2245 EX OFFICIO STUDENT MEMBER OF THE BOARD

Policy 3230 ORGANIZATIONAL CHART

Policy 4810 TEACHING ABOUT CONTROVERSIAL ISSUES

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.13 Milk Products bid award**

to accept the bid results for milk products for the 2022-2023 school year to Dzembo's Dairy, Inc. as per the attached price list. The RFP was opened on June 7, 2022 @ 2:00 PM.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.14 Bread Products bid award**

to accept the bid results for bread products for the 2022-23 school year to Bimbo Bakeries USA, Inc. as per the attached price list. The RFP was opened on June 7, 2022 @ 2:00 PM.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.15 Paper products bid award**

to accept the bid results for paper products for the 2022-2023 school year to Hill & Markes, Inc. as per the attached price list. The RFP was opened on June 7, 2022 @ 2:00 PM.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.16 Grocery Products bid award**

to accept the bid results for grocery products for the 2022-2023 school year to Sysco Albany, LLC as per NYS OGS contract PC#69157.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.17 Ice Cream bid award**

to accept the bid results for ice cream products for the 2022-2023 school year to Gillette Creamery as per the attached price list. The RFP was opened on June 7, 2022 @ 2:00 PM.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.18 Capital Building Reserve**

to approve to increase the Capital Building Reserve in an amount not to exceed \$300,000 effective June 30, 2022.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.19 Tax Certiorari Reserve**

to reduce the 2018-2019 Tax Certiorari reserve by a transfer of funds in the amount of \$16,585.61 to unreserved fund balance.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.20 Reserve for Employee Benefits and Accrued Liability**

to approve to reduce the Reserve for Employee Benefits and Accrued Liability in an amount not to exceed \$70,000 effective June 30, 2022.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.21 Excess Books**

to approve to excess expired books per the attached list.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.22 Standard Work Day Resolution for Employees**

BE IT RESOLVED, that the Hoosick Falls Central School District, Location code 73807, hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees' Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Licensed Practical Nurse 6.5

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.23 MOA - Support Staff**

to accept the MOA between the Hoosick Falls CSD and the HFCSD Support Staff regarding Article I Recognition, Article VII. B. 4. B. Definition of Employee Status and Appendix I, Salary for a Licensed Practical Nurse.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**11.24 Lead Teacher Evaluator Certification - Patrick Dailey**

to approve the following resolution:

WHEREAS, the Board of Education has been provided evidence that Patrick Dailey has completed training which meets the requirements of the Regents rules for certification as a Lead Teacher Evaluator, therefore,

BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, Patrick Dailey, be certified as a Lead Teacher Evaluator in accordance with NYCRR 30-2-9.

Motion by Jackie Houghton, second by Rachel Boisvert.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries



**12. COMMITTEES**

12.1 Facilities Green: J Helft, Chair; B. Foster, J Patire

- Contractors started last night
- HS Cafeteria now closed and being demoed
- 4th floor is now shut down and cleared out
- Monday they start asbestos abatement at night
- Over the summer, clean up and finishing from last year

12.2 Audit Committee: J Patire, Chair; R Boisvert, J Houghton

- The auditors would like to schedule a meeting with us at some point in July
- August 15th is the start of the audit

12.3 Policy Committee: J Houghton, Chair; E Marpe, B Foster

- Nothing at this time

**13. BOARD CORRESPONDENCE**

**14. CSE Recommendations**

**14.1 CSE Services Report**

A motion to approve appropriate Special Education Programs and services to be provided to students with disabilities as recommended by the Committee on Special Education.

Motion by Rachel Boisvert, second by Jackie Houghton.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**15. 2nd PUBLIC COMMENT SESSION**

15.1 Public Comments (NO executive session topics and may be limited to 3 minutes.)

Started @ 8:11 PM

-None

Closed @ 8:11 PM

**16. BOARD FORUM**

16.1 Comments from Board Members

- None

**17. EXECUTIVE SESSION**

17.1 Go into Executive Session @ 8:11 PM

To go into Executive Session to discuss contract negotiations. The Board authorizes Patrick Dailey to attend the Executive Session.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

17.2 Return to Regular Session

A motion to return to regular session @ 9:16 P.M.

Motion by John Helft, second by Jackie Houghton.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries

**18. CLOSING OF MEETING**

**18.1 Subsequent Meeting Dates**

- The Board of Education will hold its reorganization meeting on July 7, 2022, at 6:30 PM

**18.2 Adjournment**

Motion to Adjourn the meeting @ 9:16 PM.

Motion by Rachel Boisvert, second by John Helft.

Ayes: Rachel Boisvert, John Helft, Jackie Houghton, Emily Marpe, Joe Patire

Final Resolution: Motion Carries